

Form-1
(See rule-4)

REPORT OF UNTOWARD INCIDENT

1.	Kilometer at which untoward incident occurred	
2.	Name of driver of the train with Headquarter	
3.	Name of Guard of the train with Headquarter	
4.	Name of train ticket examiner of train, if posted, with Headquarter	
5.	Nature of the untoward incident	
	a) accidental fall	
	b) bomb blast	
	c) rioting/shootout	
	d) others	
6.	Time of occurrence :	
7.	Position of human body in relation to track	
8.	Whether medical help was given to the injured	
9.	Whether train stopped or not:	
10.	Condition of doors and occupation of coach	

Date :

Signature
Name and Designation

Form-2

(See rule-7)

BRIEF PARTICULARS OF UNTOWARD INCIDENT

1.	In cases of death :	
a)	time and place the body was detected	
b)	Position of the body in relation to the tracks	
c)	Blood stains on ballast or engine, extent of the injuries and whether prima facie inflicted by a train or otherwise	
d)	Position of any clothing etc. found on or near the rails	
e)	Name of informant, his parentage and address	
2.	In case of accidental falling or other untoward incidents :	
a)	Kilometerage at which the passenger fell or person was knocked down	
b)	Was the incident noticed by the Guard/Driver/TTE and the train stopped or was the alarm chain pulled to stop the train	
c)	Was the train backed to the incident spot	
d)	How the injured or dead person was dealt with	

3.	In case of a passenger falling out:	
a)	Name, age, sex and address of the passenger, with the particulars of ticket, if any, held	
b)	If child, also give the name and address of the guardian at the time, and his relationship to the child	
c)	Where was the person or child seated or standing at the time last seen by fellow passengers	
d)	Owning Railway, painted number, compartment number, type description and position of the carriage from the engine	
e)	Condition of doors	
f)	Officer of the Force on train	
g)	Brief statement of the injured person containing cause of accident	
h)	Name and signature of the passenger in whose presence the statement is recorded	
i)	In the case of a child, the name and signature of guardian	
j)	Statement of co-passengers	
k)	Type of injuries sustained by the injured i.e temporary, permanent, partial or complete disablement	

Date :

Signature
Name and Designation