


**RAILWAY CLAIMS TRIBUNAL  
PRINCIPAL BENCH  
13/15 MALL ROAD, DELHI-110054**

**CIRCULAR**

**Sub:- Precautionary Measures w.r.t. COVID-19-Closure of Office**

1. Shri. K.P.S. Nirwal, Assistant Registrar, Railway Claims Tribunal, Principal Bench, Delhi have tested COVID-positive during the Special Rapid Antigen Test on 10<sup>th</sup> October,2020. Accordingly, it has been decided to close the office on 12<sup>th</sup> and 13<sup>th</sup> October, 2020 to carry out intensive sanitization of rooms and common areas.
2. During this period, all officers/staff would work from home and are to be available at all times on phone and other electronic means of communication. In case of any requirement for urgent work at office, specific directive would be given to the concerned officials for attending office.
3. The staff who came in contact with the officer shall remain in home quarantine for 7 days from today onwards. However, they would work from home and will advise if any symptoms appear.
4. The above issues with the approval of the competent authority.

No.RCT/DLI/Admn Policy/2019  
Dated:- 11.10.2020.

  
(Akshay V. Bharadwaj)  
Additional Registrar

**All officers and staff of Railway Claims Tribunal, Principal Bench, Delhi-110054.**

**Copy for information to:-**

Copy to:-

- (i) District Magistrate, North-East Delhi
- (ii) District Magistrate, North Delhi